



## December 2015 Newsletter

Greetings! With the end of the year just around the corner we wanted to take this opportunity to recap some of the important events and enhancements we have seen this year. In this newsletter, see what we can look forward to in 2016, how 2015 was a year for enhancements, and who obtained certifications this month.

### Thank You for 2015 - Looking Forward to 2016

While 2015 was a great year in expanding our support and services to our veteran students, we have some exciting [new course releases coming in 2016](#). Our resident IT expert Jason Manibog and production teams are finalizing the release of our A+901 course, due to be released at the end of January, and 902 coming in February. Closely following A+ is the release of our Microsoft Office Specialist (MOS) 2016 during the second quarter of next year, as well as our first programming track, coming summer of 2016.

Our Job Ready Manager, Beth Ciaramello, is focused on working [with quality employers](#) who want to hire our graduates. Therefore, be sure to read our monthly newsletter to stay in the know on how to land the best jobs!

### Tutor Tuesday & Thursday with Tristan

Earlier this year, we implemented Tutor Tuesday & Thursday. Over this course of this year it has proven itself to be a valuable resource for those who are able to make the sessions.

Our tutor, Tristan has helped people navigate OnlineExpert, CramMaster, and GMetrix. More importantly he has provided guidance for those who need a little extra help preparing for their certification exam. If you have not had the chance to call in be sure

### Content:

- Looking Forward
- Tutoring
- Holiday Schedule
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- Forums
- Certification Corner

### Certification Corner

- William H. - MO - Word 2013
- William R. - KS - A+802
- William H. - MO - Outlook 2013
- Bishop S. - PA - A+802
- Matthew K. - OH - Linux+ Part I
- Jon G. - UT - Photoshop CS6
- Bill M. - MI - Excel 2013
- William H. - MO - PowerPoint 2013
- Ben T. - WA - PMP
- Steven N. - TX - Illustrator
- Ryan G. - MI - Windows 7
- Scourby C. - TX - Outlook 2013

to mark your calendar, especially if you have a certification exam coming up. Sessions occur every **Tuesday from 11:00am - 12:00pm MST and every Thursday from 3:30pm - 4:30pm MST.**

## **LearnKey Veteran Services Observed Holiday Schedule**

**12/24/15-12/31/15** - *Christmas Break*

**1/1/16** - *New Year's Day*

**1/18/16** - *Martin Luther King Day*

**2/15/2016** - *Presidents Day*

**5/30/2016** - *Memorial Day*

**7/4/16** - *Independence Day*

**9/5/16** - *Labor Day*

**10/10/16** - *Columbus Day*

**11/11/16** - *Veterans Day*

**11/24/16 - 11/25/16** - *Thanksgiving Break*

**12/23/16 - 1/2/17** - *Christmas Break*

**You will receive credit on observed holidays as indicated below:**

Full Time: 2.86 Hours per Day

3/4 Time: 2.14 Hours per Day

Half Time: 1.43 Hours per Day

## **Stay in the Know with Our Student Resource Center**

The [Student Resource Center](#) is the gateway to all of the resources we have available. Over the last year we have added some really helpful tools and resources. Be sure to check back often as we continually work to provide you with new and updated resources.

## **Veteran Services Moderated Discussion Forums**

You asked for it and we implemented it! The addition of our Veteran Services Discussion forums has allowed each of you to take part in our education community. It has been a great way for our veteran students to share their experiences in using our courseware, testing, preparing, and taking certification exams, as well as the sharing of best practices with other students. If you have not had a chance to look at the forum:

**Go to the Student Resource Center and [REGISTER NOW!](#)**

- Bill S. - TX - Outlook 2013
- Grace R. - MI - Word 2013
- Grace R. - MI - PowerPoint 2013
- Grace R. - MI - Excel 2013
- Grace R. - MI - Outlook 2013
- Todd C. - IL - Excel 2013
- Peter E. - NJ - Security+
- Scourby C. - TX - PowerPoint 2013

We would like to congratulate all those who obtained certifications this month and send luck to those who are preparing to take an exam in the upcoming month. Don't forget to take advantage of our [weekly tutoring sessions](#) or [practice labs](#).

Our team is here to help you succeed. Please don't hesitate to contact us.

Kind regards,  
Jeff Coruccini  
CEO, LearnKey, Inc.

### **LearnKey Veteran Services**

35 N Main Street | St. George, Utah 84770

1.866.306.7241

Email: [lkvs@learnkey.com](mailto:lkvs@learnkey.com)

