

## February 2017 Newsletter

This year is off to a great start with over fifty (50) students earning certification in the last thirty (30) days and the launch of our brand new Life Skills 101 tutoring session.

In this month's edition, we want to continue to help you improve your employability skills by featuring our Job Ready Manager, who will provide some insight into industries looking to hire veterans as well as tips around employability. Also in this edition you will find a reminder of our great Facebook forum, recap of our first Life Skills 101 session, a complete list of our tutor session, and a survey about our tutoring sessions.



### Beth Ciaramello: Getting Vets Hired

*What industry will I work in?  
Are the skills I am learning in-  
demand? When do I need to  
start job-searching? If  
questions like these have  
been on your mind recently,*

*Beth Ciaramello, our Job Ready Manager has some answers for you.*

**1. What industries are hiring veterans?** Companies have realized that hiring veterans benefits veterans, their communities, and the business. Therefore there has been a huge push from company leadership to hire veterans. Businesses mainly hire vets due to the skill set and discipline they bring with them. The top three companies hiring veterans, according to Military Times Magazine, are Verizon Wireless, Union Pacific Railroad, and USAA. Since these three industries are so entirely different, it is a safe assumption that almost all industries are interested in hiring veterans—it depends on the veteran and their desired career field.

From my experience, there is always high demand for veterans for working in the federal contract arena, as it would be an easy transition in which vets can assimilate. Some companies hiring specifically for the field of information technology are BAE Systems, Booze Allen Hamilton, and CACI. For continued reading please visit [Best for Vets - Military Times 2016](#).

**2. What types of jobs are in demand?** A major field constantly in demand: information technology. If you are with LearnKey pursuing a career in information technology, you are in the right place and you are pursuing the right industry.

[Student Resource Center](#)

[Student Forum](#)

[Career Services Center](#)

### Certification Corner

- James M. SD Word 2016
- George S. CA A+ 901
- Phillip C. MI A+ 901
- Gregg C. MI Word 2016
- Eric B. PA Network +`
- Ryan M. OH A+ 9012
- Joe D. TX Net+
- Bennie O. OH PowerPoint 2013
- John I. CO Net+
- Brian J. MO Excel 2016
- Amanda M. TX PowerPoint 2016
- Jason T. CA A+ 902
- Alex A. TX PowerPoint 2013
- Justin J. OK A+ 901
- Jason M. TX Excel 2013
- Spencer C. FL Photoshop CC 2015
- Glenn E. NV PowerPoint 2016
- Daniel D. NJ Word 2013
- Anthony M. TX A+ 901
- Spencer R. WA Sec+
- Jeremy P. MO A+ 901
- Patrick P. PA A+ 901
- Marty T. VT PowerPoint 2016
- James M. SD Excel 2016

Specifically, I have seen many job opportunities (with substantial pay ranges) in IT for hospitals and various security positions. If you are looking for entry level, many opportunities as help desk technicians are available and oftentimes can offer the opportunity to work remotely.

Forbes released a list of [8 Great Jobs for Veterans](#), 50% are in healthcare or information technology. So not only could these be a great fit for veterans, but they are also jobs in demand

### 3. What is your advice for veterans involved in job searching?

**Be open minded** - When entering into a new career field, you may have to start at a lower level than you are used to. This is not permanent. Just as you did in the military, you can move up ranks, probably even faster. When applying for jobs, think not only of the position, but the potential to move up. Paying your dues is just part of the process.

**Do not sell yourself short** - On the other hand, recruiters will post the ideal set of requirements in their job descriptions, knowing well that not 100% of them will be met by all candidates. If you are close to meeting all of the requirements, tailor your resume to match as many qualifications as you have and apply. The worst that can happen is the company decides not to interview you. And the best case scenario, you get the job.

4. **At what point should a student start thinking about starting the job search?** It is never too early to start the job search process. To learn more about what LearnKey has to offer, please visit our [Job Ready Website](#) and reach out to our [Job Ready Team](#)

- Erin S. NV A+ 902
- Jason H. TX Security +
- Thomas S. WA A+ 901
- Joseph H. DE PowerPoint 2016
- Cody C. MI A+ 902
- Claudio P. TX Excel 2016
- Bradley P. KS A+ 901
- Christopher B. KS A+ 901
- Mark F. VT A+ 901
- Michael W. NV CDFE
- Curtis H. IA Linux+ LX0-104
- Javier G. TX Word 2016
- Mike N. TX Word 2016
- Jennifer C. WA Net+
- Michael D. MO A+ 901
- Nicholas E. OH Net+
- Raymond M. HI A+ 901
- Christopher Z. MI A+ 901
- Charles W. UT Sec+
- Alex L. MN A+ 901
- Michael W. NV CISSO
- Amanda M. TX Excel 2016
- Brian L. TX Word 2016
- Susan L. FL Word 2016
- Christopher R. SD Word 2016
- Phillip C. MI A+ 902
- Kevin W. AL A+901
- James M. MI Sec+
- Christopher R. SD Excel 2016

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## LearnKey Veterans Facebook Forum

This month we would like to draw attention to our Facebook Forum. The purpose of this group is to provide a community for all of our veteran students to use for their benefit. This is strictly a place to share resources, exam tips, hints, and best practices as well as network with your fellow veterans. This is the perfect channel for those who have questions and are looking for some extra help, and for those who have achieved certifications to give back and help those following in their footsteps. Our programs are difficult to go through on your own, but if you are willing to ask for help, and willing to help out when you can, we will all find success through our collective experiences.

This is a closed forum. In order to join please [CLICK HERE](#) and request access to this page.

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### **Life Skills 101: Time Management**

Last week we had our first Life Skills 101 session. Grace talked about time management and shared some great ideas on how to get organized. If you missed the session last week here are 5 time management tips from Grace.

- 1. Organize Your Time** - Invest in a personal organizer, calendar, or smartphone app.
  - 2. Organize Your Study Space** - Create a distraction-free space to study.
  - 3. Prioritize Your Daily and Weekly Tasks** - Plan for each hour of the day by prioritizing each task that needs to be completed.
  - 4. Take Advantage of All Available Resources** - Tutoring sessions, study groups, discussion forums, your VSR.
  - 5. Take Time for Self-Care** - Take study breaks, snack breaks, be understanding with the less productive days, and reward yourself when you accomplish your goals.
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### **LearnKey Tutoring Sessions: How Are We Doing?**

Our top priority is to provide all of our students with the support, resources, and knowledge they would need to be successful in earning their certifications. Each week we offer multiple tutoring sessions and we want to know how we are doing. This survey will help us determine the areas we need to improve in to help our students have the best learning experience possible. Please take a couple of minutes to complete the survey. Click the button below to get started.

[LK TUTORING SURVEY](#)

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### **LearnKey Tutoring Sessions**

As we move into the new year, we want to make sure everyone has access to all of our tutoring session information. We highly recommend that all of our students attend the sessions that correspond with the certification they are working on. See info below for all available sessions.

#### **Microsoft Monday**

Every Monday at 11:00 am (MST)

Tutor: Grace Rollins

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/401814461>

You can also dial in using your phone: US: 1.872.240.3212 | Access Code: 401-814-461

#### **Tutor Tuesday/Thursday**

Every Tuesday @ 11:00 am (MST) & Thursday @ 4:00 pm (MST)

Tutor: Tristan Roberts

Please join my meeting, by clicking this link: <http://go.teamviewer.com/v11/m96729480>

Meeting ID: m96-729-480

### **Cisco Tutoring**

March 22, 2017 @ 10:30 am (MST)

Tutor: Jason Manibog

[Join this Skype Tutoring session](#)

### **Network+ Workshop**

2nd and 4th Friday of every month @ 11:00 am (MST)

Tutor: Tristan Roberts

Please join my meeting, by clicking this link: <http://go.teamviewer.com/v11/m96729480>

Meeting ID: m96-729-480

### **Life Skills 101**

Last Wednesday of each month @ 11:00 am (MST)

Tutor: Grace Rollins

Please join my meeting from your computer, tablet, or smartphone.

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Please join me in congratulating all those who obtained certifications this month and send best wishes to those who are preparing to take an exam in the upcoming month. Don't forget to take advantage of our [weekly tutoring sessions](#) or [practice labs](#).

Our team is here to help you succeed. Please don't hesitate to contact us.

Kind regards,  
Jeff Coruccini  
CEO, LearnKey, Inc.

### **LearnKey Veteran Services**

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Email: [lkvs@learnkey.com](mailto:lkvs@learnkey.com)

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