

## September 2017 Newsletter

This month we are excited to be featuring posts from our Job Ready team. In this edition our Job Ready team will be sharing the success of a recent graduate of our Blue Ocean program, who was able to find a career in IT because of the certifications and preparation he received at LearnKey. Also being featured is an informational series from our Job Ready team, information about a new tutoring session, and a reminder about our new tracking system. As always we want to congratulate all of you who earned certifications over the last 30 days.

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### Improving Employability Every Day at its Best!!

Yesterday, I had the honor to meet Cory Olsson, a military veteran from Alpena, MI, who completed the LearnKey Blue Ocean program. Cory recently relocated to El Mirage, Arizona, after accepting a position with Spectrum Technology Solutions in Phoenix, Arizona. Upon completing the program, Beth Ciaramello, LearnKey's Job Ready Manager, worked with Cory to gain employment. This is the best part of the job: meeting someone who completed our program and now has the skills to succeed in IT.

[CLICK HERE](#) to view full article.

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### Mastering the Job Interview: Research the Company

Before you go into a job interview, it is so important to research the company. To do this you can do a simple web search and look at the company website, press releases, and social media accounts.

Here is what you need to know:

1. **The mission of the company and how you fit into it with the role for which you are applying**
2. **The services/products that the company provides**
3. **The company culture and how you fit**
4. **Two questions to be used in the interview based on the information you found**

### Wednesday Tutoring General Session Added

As we strive to make all of our tutoring sessions more accessible, we are adding a late night general session twice a month. The sessions will dedicate some time to Cisco and will be opened up to any other certification. LearnKey Senior Instructor Jason Manibog

[Student Resource Center](#)

[Student Forum](#)

[Career Services Center](#)

[Facebook Forum](#)

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### Certification Corner

- Mirquy J. RI, A+ 902
- Joshua T. TX, CPTE
- Amanda M. TX, A+ 902
- Cristian M. UT, Excel 2016
- Ron H. TX, Outlook 2016
- John H. OH, A+ 901
- Joe K. WA, Word 2016
- Luke P. OH, A+ 902
- Sabrina H. SC, PowerPoint
- Sean W. UT, Animate CC
- Al L. TX, A+ 901
- Young M. TX, InDesign CC
- Robert J. TX, PowerPoint 2016
- George N. WA, A+901
- Paul P. TX, Word 2016
- Eric B. WA, Power Point 2016
- James H. OH, Power Point 2016
- Joshua M. ND, A+901
- William M. NV, Word 2016
- Jeffery B. TX, A+902
- Lawrence W. OK, A+902
- Kelly R. NV, Power Point 2016
- Tony H. TX, Outlook 2016

will be leading the sessions. For dates and times, see the tutoring schedule below.

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## **New Student Information System**

As we have worked to provide new and better resources for our students, we are excited to announce that we have updated the tracking system we use to track student progress. Our new Student Information System (SIS) has been nearly a year in the making. We have consolidated several software programs into a single database and we have plans for it to expand to encompass the whole student interface and experience. The SIS will also allow us to track program information and see what aspects of our programs are working and what needs to be adjusted or changed.

We've also incorporated our Job Ready services into the SIS and have built in our employer database and all their associated opportunities for employment. This allows our students to have greater access to employment opportunities and allows us to communicate those opportunities much more quickly to students and counselors.

We are going to continue to make updates that will streamline our processes across the board. As we do this, we will make sure to keep you up-to-date and share our progress. This is a step in the right direction as we continue to offer the best programs which result in career positions for our students. Improving Employability Every Day, it's what we do.

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## **LearnKey Tutoring Sessions**

We want to make sure everyone has access to all of our tutoring session information. We highly recommend that all of our students attend the sessions that correspond with the certification they are working on. See info below for all available sessions.

### **Microsoft Monday**

Every Monday at 11:00 a.m. (MST)

Tutor: Grace Rollins

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/401814461>

### **Tutor Tuesday/Thursday**

Every Tuesday at 11:00 a.m. (MST) & Thursday at 4:00 p.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

### **Job Ready Tuesday**

- John V. TX, Outlook 2016
- Chad W. MI, WS 70-412
- Rafael G. TX, Excel 2016
- George N. WA, A+902
- Chuck R. KS, ICND1
- Spencer C. FL, InDesign CC
- Jon C. MA, Outlook 2016
- Jon B. TX, Excel 2016
- Brandon W. SD, A+ 902
- Moreo L. HI, A+ 901
- Drew L. MT, Outlook 2016
- Ryan S. TX, A+ 901
- Jon B. TX, PowerPoint 2016
- Chris E. ID, WS 70-410
- Barney J. TX, Word 2016
- Spencer R. WA, CPTe
- Glenn E. NV, Network+
- David D. TX, PowerPoint 2016
- LaToshia J. TX, Excel 2016
- Michael B. TX, Security+
- Raymond L. WA, A+ 902
- Robert H. MN, A+ 901
- Rod G. TX, Security+
- Scott R. MI, A+ 901
- Margo S. HI, Net+
- Sarai A. GA, Word 2016

Third Tuesday of each month at 11:00 a.m. (MST)

Tutor: Tristan Roberts for first half

Tutor: Beth Ciaramello for last half

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

### **Wednesday Open Session**

First and Third Wednesday of each month at 6 p.m. (MST)

Tutor: Jason Manibog

Please join my meeting from your computer, tablet, or smartphone.

[Join this Skype Tutoring session](#)

### **Network+ Workshop**

2nd and 4th Friday of every month at 11:00 a.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

## **LK TUTORING SURVEY**

Please join me in congratulating all those who obtained certifications this month and send best wishes to those who are preparing to take an exam in the upcoming month. Don't forget to take advantage of our [weekly tutoring sessions](#) or [practice labs](#).

Our team is here to help you succeed. Please don't hesitate to contact us.

Kind regards,

Jeff Coruccini

CEO, LearnKey, Inc.

### **LearnKey Veteran Services**

35 N Main Street | St. George, Utah 84770

1.866.306.7241

Email: [lkvs@learnkey.com](mailto:lkvs@learnkey.com)

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