



June 2018 Newsletter

June is over and things are warming up! Isn't it funny how we spend all winter wishing it was warmer, then once it gets hot we wish it would cool down? The next few months will be the perfect opportunity to spend the hot summer afternoons cooling off and working in your training.

This month we are excited to introduce a new team member. Many of you have worked with Henrietta and her team when taking Microsoft Office exams. Henrietta has really streamlined our process and we are excited for the changes she is bringing to the team. Also included in this month's edition is the continuation of our ProScan series, that talks about how you can apply what you learned in your ProScan, and an update on our Job Ready Gypsy. Also pay attention to the important systems update notice for all students who are working in the Microsoft Office certifications.

As always, we want to congratulate all of you who earned certifications over the last 30 days and remind you that we are here to tutor, mentor, and help motivate all of you to continue to work toward those valuable industry certifications.

ProScan Series: How can you use what you learned?

How can you use what you learned?

Now we know that your ProScan can discover your natural strengths, communicate more effectively, discover true motivators, and optimize your career search. We also know what to expect from last month's newsletter, so, how to use the tool.

Now, what do to with it?

Share it with everyone: your VR counselor, future or current employers, your friends, family. It is a cheat sheet to help recognize strengths and motivators, identify the best placement for individuals, improve communication across all levels, reduce stress, and resolve conflict.

More ways on how to use it:

Use your strengths in your resume; highlight what makes you tick. Discover the best way to communicate with others and how others should communicate with you.

Look at the Priority Environment section to see what kind of adaptations you are making that are possibly draining you at the end of the day. This section can also assist in discovering any stresses in your life and how to adjust to minimize them.

Use the Outward Self to see how others may perceive you.

[Student Resource Center](#)

[Student Forum](#)

[Job Ready Resource Center](#)

[Facebook Forum](#)

Certification Corner

- JD C. LA PowerPoint 2016
- Jeff G. TX Network+
- Patrick O. OH A+ 901
- John R. TX Excel 2016
- Rob Z. AK Security+
- Ryan H. KY CCENT
- Michael T. MI Network+
- Brian A. TX A+ 902
- Zac M. OH PowerPoint 2016
- Steven D. OK Excel 2016
- Michael O. IA Word 2016
- Paul M. KY A+ 901
- Michael O. IA PowerPoint 2016
- Karl T. MT Outlook 2016
- Carlos A. PA PowerPoint 2016
- Jung K. OH Word 2016

Conduct a motivation review to dive into details about how others can support you better as well as help you discover your true motivators to help you meet your goals.

To learn more, please contact the Job Ready Team.

Important Notice: Certiport Testing System Update

A mandatory update for the Certiport testing software will go into effect on **July 1st**. All Certiport Test Centers are required to update the testing computer before Saturday, June 30th. When scheduling your appointment with an authorized Certiport Test Center, please **ask if they have updated their computers to the latest testing requires that support TLS 1.2 encryption protocol** and if they have run a diagnostic check for the Microsoft Office Specialist exams.

Certiport Testing Location:

Need assistance locating a Certiport Certification testing center in your area? Email our Certiport Test Coordinator, Henrietta Robinson, at hrobinson@learnkey.com and she will assist you with locating a test center in your area.

Job Ready Gypsy: Manic Marrakech

The workspace was far away from our apartments and awkwardly quiet, I think I used it twice. I worked from home mostly as it took a lot of effort to go out as there was no Uber (this was the first location with out it), taxis seem to always want to swindle you, and I worked weird hours.

It was weird working during the day again. I found myself adjusting to work late into the evening without even meaning to. It may be that I am more productive at night, or I may have never adjusted to the local time.

The final farewell to Marrakesh and our 100-day celebration (100 days of being on remote year), brought the community back together at the end of the month, which had seemed to be a little disconnected. With our sense of community revived, we set out for Croatia and a month by the sea.

[CLICK HERE](#) to read more about Beth's adventures in Morocco!

Shukran & Au revoir!

- Owen M. OR Security+
- Steven D. OK Outlook 2016
- Michael O. IA Outlook 2016
- Michael T. ID CPTE
- Brandon M. ND A+ 901
- Lance H. IA Word 2016
- Lance H. IA Outlook 2016
- Fred W. TX Excel 2016
- Anthony R. KY Network+
- Tim M. OH A+ 901
- Diena R. FL PowerPoint 2016
- Jacob F. MI Outlook 2016
- James B. CT Network+
- LeChristopher L. TX Word 2016
- Stacy O. TX PowerPoint 2016
- Blake M. FL Network+
- Kenny M. IA Outlook 2016
- Donovan O. TX Word 2016
- Sal L. FL PowerPoint 2016
- Joshua G. OH PowerPoint 2016
- Bruce H. ME Word 2016
- Jd C. LA Excel 2016
- Andrew K. OH InDesign CC
- Darryl E. OH Python Programming
- Dre B. TX Excel 2016
- Harold B. WA Outlook 2016
- John P. OH A+ 902
- Jon H. TX Security+
- Scott R. MI Security+
- John P. MO PowerPoint 2016
- Michael O. IA Excel 2016
- Aj P. TX CCNA
- Robert O. TX PowerPoint 2016
- Brian T. WA Outlook 2016
- Misty G. WA A+ 902
- Mason B. GA Word 2016
- Chris M. OH A+ 902
- Jason R. OH 98-375
- Barney J. TX Network+
- Josh K. TX Outlook 2016
- Nelson G. TX A+ 901
- John I. CO CPTE
- Everett M. CA A+ 902
- Chris C. PA A+ 901
- Kateri S. MI A+ 902
- Roddy H. UT Word 2016
- Ryan P. OH A+ 901
- Steven O. TX CPTE
- Ronald M. TX PowerPoint 2016
- Carlos A. PA Outlook 2016
- Anrew L. OH Outlook 2016
- Wayne P. WA Word 2016
- John R. TX PowerPoint 2016
- Spencer H. OH PowerPoint 2016
- Steve D. KS PowerPoint 2016



Welcome to the Team: Henrietta Robinson

What is your background in working with Veterans?

Being the daughter and sister of military veterans, I've always had a vested interest in the lives of veterans. In 2008, I spoke at many seminars in and around the DC metropolitan area regarding business ownership and self-employment initiatives. The director of the VETSGroup in Washington, DC contacted me and asked if I would speak to some of their Veterans and the rest is history. My interest in improving the livelihood of our Veterans continues to grow.

Favorite movie, food, music?

Hmm, favorite movie, food, or music... I have such a diverse background, so it's hard to pick just one favorite.

Favorite vacation spot?

My favorite vacation spot is Hawaii. I've travelled internationally, but Hawaii hits all of my checkboxes. I've had the opportunity to travel to Hawaii for both vacation and business. And, I am always looking for a good reason to go back.

What exams can LearnKey students take using your services?

The Certiport certification testing program is a global initiative that bridges the technology gap and provides documented proof of your knowledge and abilities. Since its inception, this program has been geared towards building a stronger workforce. Today, many businesses still struggle with finding employees with skillsets above the basics and the Certiport exams have been proven to speak to the needs that are lacking in those areas. You have the opportunity to take the following Certiport certification exams:

- Microsoft Office Specialist (MOS)
- Microsoft Technology Associates (MTA)
- Adobe Certified Associates
- Intuit Quickbooks
- IC3 Digital Literacy
- Entrepreneurial Small Business

These certification exams are available for high school students, college students, professionals, Military, Veterans, and the general workforce population.

LearnKey Tutoring Sessions

We want to make sure everyone has access to our tutoring session information. We highly recommend that all of our students attend the sessions that correspond with the certification they are working on. See info below for all available sessions.

Microsoft Monday - Every Monday

11:00 a.m. (MST)

Tutor: Grace Rollins

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/401814461>

Tutor Tuesday - Every Tuesday

11:00 a.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

Tutor Thursday - Every Thursday

3:00 p.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

Job Readiness - Third Tuesday of Each Month

11:00 a.m. (MST) Thursday at 4:00 p.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

New Student Orientation - Last Thursday of Each Month

3:00 p.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

Wednesday Open Session

First and third Wednesday of each month at 6:00 p.m. (MST)

Tutor: Jason Manibog

Please join my meeting from your computer, tablet, or smartphone.

[Join this Skype Tutoring session](#)

Network+ Workshop

Second and fourth Friday of every month at 11:00 a.m. (MST)

Tutor: Tristan Roberts

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/728689101>

LK TUTORING SURVEY

Please join me in congratulating all those who obtained certifications this month and send best wishes to those who are preparing to take an exam in the upcoming month.

Our team is here to help you succeed. Please don't hesitate to contact us.

Kind regards,

Jeff Coruccini

CEO, LearnKey, Inc.

LearnKey Veteran Services

35 N Main Street | St. George, Utah 84770

1.866.306.7241

Email: lkvs@learnkey.com



©2018 LearnKey

